



**PRASAR BHARATI**  
**(INDIA'S PUBLIC SERVICE BROADCASTER)**  
**PRASAR BHARTI SECRETARIAT**  
**2ND Floor, PTI Building,**  
**Sansad Marg, New Delhi**

**No. A-10/99/2014-PPC**

**Dated: 06 .06.2014**

**Subject: Allotment of Staff quarters to AIR & DD Employees.**

Based on the data of availability of staff quarters in AIR and Doordarshan obtained from both Directorates, it is observed that staff quarters are vacant at a large number of places. In view of problems faced by AIR and DD employees during transfer i.e. shifting of family, education of children and other liabilities etc, it has been decided that staff quarters may be allotted to employees of Prasar Bharati (AIR & Doordarshan), other than those posted to that station, if quarters are vacant.

2. The following pertinent rules will be observed while allotment is made to employees of Prasar Bharati:

- i) AIR and Doordarshan Head of Offices can allot staff quarters to other willing AIR and Doordarshan employees, after meeting the requirement of locally posted AIR and Doordarshan staff. Priority will be given to local staff over officials posted to other stations.
- ii) AIR/Doordarshan employees who stand transferred to any other station may be allotted AIR/Doordarshan staff quarters at their choice station, subject to availability and payment of normal license fee. HRA will not be paid at the posting station to such employees. The allotting station will take an undertaking from the official concerned on this account and the license fee will be transferred to the Head of Office making the house allotment, by the station to which the employee is posted.
- iii) Employees allotted such quarters will give an undertaking in writing that they will vacate the staff quarter within one month, if the staff quarter is required to be allotted to locally posted AIR/Doordarshan officials who fulfil all terms and conditions of allotment. In case the official does not vacate the staff quarter, disciplinary action with major penalty will be initiated against him. In addition, damage charge will be deducted from his salary at the rate prescribed by Directorates of Estates.

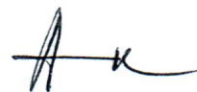
- iv) AIR/ Doordarshan staff quarters may be allotted to any AIR/Doordarshan official posted anywhere, subject to fulfilling conditions (ii) &(iii) above.
- v) AIR and Doordarshan officials are eligible for allotment only one staff quarter, either at his place of posting, or choice station.

3. Employees should be allotted quarters as applicable to Grade Pay drawn by them or one lower. Any other special requirement be brought to notice of Directorate for their decision.

4. To summarise, priority of allotment will be as follows:

- a) Employees posted to same station / Kendra where quarters are available.
- b) Employees of same Directorate posted to difficult station/Kendra but in same town/city.
- c) Employees of other Directorate posted in same town/city
- d) Employees of same Directorate posted to other towns/cities but desiring accommodation at choice station.
- e) Employees of other directorate posted to other town/city , but desiring accommodation at choice station.

5. This issues with the approval of 'Competent Authority'.



**(Arvind Kumar)**  
**Director (Pers)**

To

- 1. DG:AIR, Akashwani Bhawan, New Delhi.
- 2. DG:Doordarshan, Doordarshan Bhawan, Copernicus Marg, New Delhi.

Copy to:

- 1. Sr. PPS to Chief Executive Officer, Prasar Bharati
- 2. PSO to Pr. Advisor (P&A), Prasar Bharati
- 3. Dy. Director General (Tech), Prasar Bharati Secretariat with request to upload the same in the Prasar Bharati website