## **URGENT - Data Compilation Work in Central Office**

All CWC Members/Unit Secretaries are informed that keeping in view of the future planning for various purposes like Insurance, etc to ARTEE Members, ARTEE Central Office is starting the exercise of Data Compilation. All Members are instructed to send the data at the earliest to the Central Office.

We are publishing a Draft Members list of all Zones with data available with us. The list is not as per RSA Deductions and may have errors like place of postiing etc. We have been informing regularly through the website that, we are receiving details of RSA deductions from DDOs very much less than the actual Membership. Probably all DDOs are not sending the details of members and sending only the RSA subscription money.

The list we are publishing may have errors like place of posting, etc., this exercise is being conducted to correct our database. All CWC Members/Unit Secys./DMC Coordinators are instructed to follow:

- (1). Take a printout of the form given in PDF format, get it filled and send the scanned copy to the e-mail id <a href="mailto:arteedata@gmail.com">arteedata@gmail.com</a> after checking the Memebr ID from the list.
- (2). Members may download the FORM in MS- Word format , fill up, attach and send it to email ID <a href="mailto:arteedata@gmail.com">arteedata@gmail.com</a> after checking the Member ID from the list.

Details sent by Members shall be verified with RSA subscription details sent by the DDOs. So please ensure that data from DDOs is sent without fail and in the absence of DDOs certificate Verification/confirmation of membership cannot be done.

Appearance in the list of the draft Members or certificate of Unit Secretary is not enough for verification and without verification, Authentication of Membership can not be done. The Memebr is eligible of his rights only after Authentication. CWC Members/Unit Secys./DMC Coordinators must ensure that required details are sent by DDO of respective station. Please don't send any data through the Post.

**Click here for East Zone Draft List** 

**Click here for N.E. Zone Draft List** 

**Click here for North Zone Draft List** 

**Click here for South Zone Draft List** 

**Click here for West Zone Draft List** 

FORM IN PDF FORMAT

FORM IN MS-WORD FORMAT

**Central Office**