

To,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Kind reference is invited to the office order no. \_\_\_\_\_ Dated \_\_\_\_\_ received/found on my table at -  
----- Hrs. on dated 16<sup>th</sup> March 2010.

Regarding my deployment at \_\_\_\_\_ station on 17<sup>th</sup> March 2010. In this regard you may be kindly aware that on the call of NAFDE to which I am one of the members, I have already submitted Casual Leave application for the above date.

In view of above I shall not be able to perform my duty from 0000 Hrs to 2400 Hrs on 17<sup>th</sup> March, unless Mass Casual Leave agitation is called off by NAFDE.

This is intimated in advance to make alternate arrangement to maintain continuity of service.

Thanking You,

Yours Faithfully

( )

Copy to,

1. President, NAFDE
2. General Secretary, AIR & DD Engineers Association