

No.13018/2/2008-Estt.(L)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
[Department of Personnel & Training]

.....  
New Delhi, the 29<sup>th</sup> September, 2008.

**OFFICE MEMORANDUM**

Subject:- Grant of Child Care Leave to women Government employees – Clarification  
- Regarding.

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The undersigned is directed to refer to para 1(c) of this Department's O.M. of even number dated 11<sup>th</sup> September, 2008 according to which Child Care Leave can be granted to women employees having minor children below the age of 18 years, for a maximum period of 2 years (i.e. 730 days) during their entire service, for taking care of upto two children whether for rearing or to look after any of their needs like examination, sickness etc. The question as to whether child care leave would be admissible for the third child below the age of 18 years and the procedure for grant of child care leave have been under consideration in this Department, and it has now been decided as follows:-

- (i) Child Care Leave shall be admissible for two eldest surviving children only.
- (ii) The leave account for child care leave shall be maintained in the proforma enclosed, and it shall be kept alongwith the Service Book of the Government servant concerned.

2. Hindi version will follow.

  
(Simmi R. Natta)  
Director(P&A)

To

All Ministries/Departments of the Govt. of India, etc.(As per standard mailing list).

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New Delhi, the 29<sup>th</sup> September, 2008.

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Copy also forwarded to:

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- (2) Office of the Controller General of Accounts, Ministry of Finance.
- (3) Secretaries to Union Public Service Commission/Supreme Court of India/ Election Commission/Lok Sabha Sectt./Rajya Sabha Sectt./Cabinet Sectt./Central Vigilance Commission/President's Sectt./ Vice-President's Sectt./ Prime Minister's Office/ Planning Commission.
- (4) All State Governments and Union Territories.
- (5) Governors of all States/Lt. Governors of all Union Territories.
- (6) Secretary, National Council of JCM (Staff Side), 13-C, Feroz Shah Road, New Delhi.
- (7) All Members of Staff Side of the National Council of JCM/Departmental Council.
- (8) All Officers/Sections of DOPT/Deptt. of Administrative Reforms & Public Grievances/Department of Pensions & Pensioners Welfare/PESB.
- (9) Ministry of Finance, Department of Expenditure
- (10) Official Language Wing (Legislative Deptt.), Bhagwan Dass Road, New Delhi.
- (11) Railway Board, New Delhi.
- (12) NIC, DOPT – With the request to upload the O.M. on the Website.
- (13) 100 spare copies.

  
(Simran R. Nakra)  
Director(P&A)

